The Australian Association of Family Therapy
37th Annual General Meeting
2018
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AAFT Inc. 37\textsuperscript{th} Annual General Meeting

AGENDA

To be held at:
Aerial UTS Function Centre, 235 Jones Street, Ultimo, Sydney, NSW.

Thursday, October 11\textsuperscript{th} 2018 – TIME: 5:00pm-5:30pm

1. Apologies

2. Minutes of the 2017 Annual General Meeting

3. Reports:
   3.1 President’s Report (presented)
   3.2 Treasurer’s Report (presented)
   3.3 PACFA Report (tabled)
   3.4 Accreditation Report (tabled)
   3.5 Children’s Book Award Report (tabled)
   3.6 ANZJFT report (tabled)
   3.8 Office Manager’s Report (tabled)
   3.9 Branches Convener’s Report (tabled)
   3.10 Ethics Report (tabled)

4. MOTION: (see “Changing classes of membership – pages 30-35

5. Election of Office Bearers

6. Election of Ordinary Members

7. Open forum for discussion about AAFT – All welcome
The 36th Annual General Meeting Minutes
19th October 2017 - 5.05pm

Present: Maria Scicchitano; Angela Mayer; Ron Perry; Jeff Young; Aldo Gurgone; Nina Levin; Leigh Bateman; Donna Shepherd; Serah Jones; Rebecca Sng; Margaret Goldfinch; Pam Rycroft; Frank Cheshire; Doreen Westley; Yvonne McDonell; Joe Conway; Kristof Mikes-Liu; Banu Moloney; Catherine Sanders; Ben Assan; David Jones; Lyndal Power; Ian Goldsmith; Tonia Keating; Margaret Hodge; Peter Cantwell; Raymond Ho

Apologies: Livia Jackson; Lawrie Moloney.
Minutes: AAFT Secretary Tonia Keating

President Margaret Hodge welcomed all attendees to the meeting

Two corrections noted for the 2016 minutes:
Added an apology for Banu Moloney
Correction to new named Secretary. The newly nominated Secretary was Tonia Keating
The Minutes of the 2016 Annual General Meeting dated 20th October 2016 were moved, with the two above noted changes by Yvonne McDonell and seconded by Rebecca Sng.

The following reports were tabled and both the AAFT president and the AAFT treasurer spoke to their reports.

- President Report
- Treasurer Report
  
  Ben moved report be accepted
  
  David Jones seconded

- Secretary Report
- Clinical Membership Report
- Training and Accreditation Development Report
- Children’s Book Award Report
- Publication Committee Report
- Office Manager Report
- Ethics Report
- PACFA Report

1. Item of Business:
No new items of business

2. Election of Office bearers and AAFT COM members was carried out.
   a. President Margaret Hodge elected
      Nominated accepted
   b. Vice president Ian Goldsmith elected
      Nominated accepted
   c. Secretary Tonia Keating elected
      Nominated accepted
   d. Treasurer Ben Assan elected
      Nominated accepted

All positions moved by Raymond Ho
Seconded by Jeff Young
3. The date of the 2018 AGM will be informed the Executive Committee
President’s Report

Welcome to the 2018 AAFT AGM. It has once again been my privilege to be the President of AAFT since the last AGM took place in October, 2016. This report covers a twelve-month period from 1st July, 2017 to 20th June, 2018.

I want to begin by thanking the exceptional group of people with whom I have worked over the past twelve months both on the Committee of Management and Executive Committee. I continue to be amazed at both the energy and enthusiasm that exudes at each of our meetings and who volunteer of their time willingly and freely.

Committee of Management:
The CoM encompasses and is reflective of a National Association. It is now comprised of: 6 Victorian representatives, 2 Queensland, 2 N.S.W., 2 S.A., 1 W.A., and 1 from the A.C.T. Leading into the AGM we recognize and thank profusely a couple of the CoM members who will stand down from the committee following this AGM.

Peter Cantwell who held the position on the TAD (Training and Development Sub-Committee) retired from the Family Therapy sector and we cannot thank Peter enough for his tireless years of commitment to not only AAFT but also to the field of Family Therapy in general, we wish him well in his retirement. Also goodbye Livia Jackson who held the position of previous past President and thank her on behalf of the AAFT community for her untiring and unending contribution to the AAFT committee over many years. Livia held the position of Vice President along with overseeing both the Ethics and TAD committees. Livia also formed part of the original committee to investigate and adjudicate the formation of an Australia wide Family Therapy Association along with holding the position of President for a number of years during this time. Like Peter, we will miss her contributions and clear thinking that so often provided us with the important clarity that was needed. We cannot thank her enough for her years of service to AAFT and the Family Therapy community in general.

We welcomed onto the CoM Nina Levin to the position of Victorian Representative and Margaret Goldfinch, who succeeded Rebecca Sng as our Journal representative. We continue to seek a representative from our Southern partners in Tasmania and to boost the ranks in the ACT, so capably held by David Jones.

Staffing:
Once again, my thanks extend to both Dani and Mia who are our two office-based staff members who manage so capably the challenges on a daily basis of the ever-growing requests and demands that are placed upon them. The ever-increasing workloads have become more evident with the growth of AAFT and I would like you all, along with myself to thank them for their tireless energy and commitment to the Association.

Committee of Management – Meetings:
Throughout the past twelve months the CoM has met 4 times in all. Meetings are generally two days in duration. We held meetings in:

2017/2018 – July in Melbourne, October in Adelaide (one day), and February and May in Melbourne. Meetings continue to be held in Melbourne both to reduce costs for travel and accommodation, but to also provide continuity.

The Executive group of the CoM continues to meet 6 times per year on the 1st Tuesday of each month in the evening via phone conferencing and are usually of two hours duration.

These Committees form the basis of managing the overall business and activities of AAFT.

Annual General Meeting:
In October, 2017, Items of Business at the AGM included a Motion to adopt and approve changes/amendments in accord with the ‘Associations Incorporation Reform Act 2012, Section 5’ that were to be tabled at the 2018 AGM in relation to changes to current AAFT Rules of Association in regards to the following Sections: 4 – Definitions, Section 8 – Membership and Subscription and Section 12 – General Rights of Membership. These new changes will be highlighted and discussed at the 2018 AGM in order for members to gain an understanding of the projected changes and their meanings. The CoM believe that the changes are reflective of the need to broaden AAFT’s membership beyond what has gone before, and to encapsulate those with other disciplines and interest in the realm of Family Therapy. We hope that the new levels and classes of membership will be more reflective of the changing diversity of our membership.

Conferences:
The 38th Australian Family Therapy Conference took place in Adelaide in October, 2017. The theme “Family Therapy & Social Justice collapsing the divisions of equality” which proved to be a highly successful conference, with many accolades provided in regards to presenters, workshop discussions, venue, conference dinner and the like and of course keynote speakers: Jenny Gray OBE, Dr. Anne Prouty PhD, L.M.F.T., Alison Elliott, Banu Moloney and Malcolm Robinson.

The 39th Australian Family Therapy Conference is of course being held in here in Sydney with the theme “Family Therapy: Building Community and Networks”. We are also looking forward to the 40th Conference which is scheduled to be held in Melbourne in October, 2019. Celebrating forty years of Family Therapy Conferences throughout Australia. This will be a wonderful occasion to celebrate the many years of conferencing, looking back to where it began, hopefully with speakers who presented way back in 1979. It will be a wonderful occasion to bring together the past and the present.

IFTA – International Family Therapy Association Congress:
So, what is IFTA? It is the professional Association for those interested in the field of marriage and family therapy throughout the world. As such, it is the only organization that provides unity for therapists from east to west, respecting traditional approaches and embracing the tradition of tomorrow.

I was fortunate along with Glenn Larner (Editor of ANZJFT Journal) to attend the IFTA 26th World Family Therapy Congress in Bangkok in March this year. I felt very privileged to have once again been supported by AAFT to attend the Congress and from this
opportunity further international connections were made in order to broaden our scope. As a worldwide Association IFTA has for years had very little association or engagement with Australasia and the Pacific Rim. This is now changing and they are welcoming the opportunity to further develop their engagement with Asia, New Zealand and Australia around the growth and learning in Family Therapy.

The 2018 Congress Committee elected to not have a theme this year, inviting family therapists to explore new and familiar ways to assist families. This year around 150 delegates from all corners of the World joined together. There was a wonderful atmosphere throughout the Congress and the venue and staff in particular went out of their way to ensure that everyone’s needs were met. Plenary speakers were Zhao Xudong, MD. presenting on “The Development of Family Therapy in China: Its Impact on Therapy, Research and Education” he is President of the Mental Health Center of Pudong New Area, and Director of the Division of Medical Humanities at Tongji University School of Medicine in Shanghai, China. Another speaker was Joyce Ma presenting on “Family-centred practice for Chinese Families of children with Attention Deficit Hyperactivity Disorder in a Chinese context”. Dr Ma has a long-held interest in multiple family therapies, and recently published an article on multiple family therapy with Chinese families whose children had Attention Deficit Hyperactive Disorder. Her recent work was just published in Family Process.

Dr. Ma has also been a member of the IFTA Board of Directors since 2011 and now President-Elect (2019-2021).

Along with many others I presented a 45-minute workshop on the topic: “Is it possible to work with the whole family when family violence has been identified?”

I presented on a demonstration program from my workplace – with the following descriptor: The “Keeping Safe Together” demonstration project being implemented in Melbourne is an intensive whole of family approach addressing the needs of victims, survivors and men who are using violence. This whole of family intensive case management model is framed around a trauma informed lens using a strength-based approach.”

I was very pleased with the 30 people who attended the session all of whom had their own thoughts about working with men in this context and led to some very rich discussion. I believe that in Australia we are well advanced in our thinking and practice around the work with men who use violence to gain control and other countries are keen to learn about what we do.

Asian Academy of Family Therapy:
In keeping with our plan of forging relationships with other Family Therapy communities, our Vice-President, Ian Goldsmith presented his paper: “Family Therapy in Australia – more like a Platypus than a Kangaroo” and was well received by all accounts.

Two other Committee of Management members also attended namely, David Jones from the ACT and Anne Holloway from W.A.

Strategic Planning:
The implementation of AAFT’s Strategic 3 year Plan continues and is revisited each time that the CoM meets. We are making good progress. Just as a reminder here is the Vision of AAFT, along with our Values and Aims: -

Vision:
Empowering family relationships.

Values:
- Collaboration
- Diversity
- Systemic Practice
- Integrity
- Professionalism

Strategic Aims:
1. Governance – AAFT will develop a Good Governance and Feedback Framework, which will collaboratively enhance the national association and its state branches.
2. Membership – AAFT will value, include, and involve members across Australia to belong to a National Body of Family Therapy as a unique profession.
3. Research and Evidence – AAFT will support and promote the development and use of research to advance the field of Family Therapy.
4. Profile – AAFT will work towards making Family Therapy recognized as a unique field of expertise across all stakeholders; and to influence government policy and practice.
5. Education and Training – AAFT will promote and regulate training and ongoing learning in Family Therapy

From these Aims, Strategic Objectives, Actions and Measures have been developed. This is of course a work in progress and is continually being monitored each time the CoM meets.

I am personally very proud of the work that has been undertaken in the past twelve months by the CoM and the advancement that has been made. It is an absolute delight to meet together with a very special group of people who are unified in view, oozing goodwill and put in lots of effort. I thank them again for their generosity and look forward to rolling out the Strategic Objectives in 2019.

To all of our members, we hope that you have enjoyed searching both the AAFT website and reading the Bulletin about the events of AAFT. We always keep the relevancy and import high on the agenda. I hope that the ensuing year is a positive one for all of you and look forward to seeing you in Melbourne next year for our big 40th Annual Conference.

Best wishes, Margaret Hodge, President. October, 2018
Treasurer’s Report

Our focus for the past few years has been to simplify our accounts and financial reports. I believe we have gone a long way in achieving this with the support of our new accountants. Our other challenge was to migrate all the residue accounts from the other state branches and this has been completed. The costs of building a vibrant national association remains a challenge and I will like to thank those who had the vision and where willing to contribute towards this, especially our Victorian friends who had to pay extra levies. Our finances should look better with the cost of PACFA membership reduced this year and eliminated in the following years. They may be costs in marketing to increase our profile.

Challenges for the coming year:
To increase membership through the new membership restructure and the promotion of post nominal for Clinical membership.
To manage and reduce costs on management and other associations.

Ben Assan, Treasurer, September 2018
# Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 30 June 2018

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership fee revenue</td>
<td>224,353</td>
<td>196,872</td>
</tr>
<tr>
<td>Conference revenue</td>
<td>77,476</td>
<td>98,783</td>
</tr>
<tr>
<td>Publications revenue - ANZJFT</td>
<td>56,141</td>
<td>29,721</td>
</tr>
<tr>
<td>Other revenue</td>
<td>28,799</td>
<td>35,014</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>386,769</td>
<td>360,370</td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Publications expense - ANZJFT</td>
<td>(103,662)</td>
<td>(141,689)</td>
</tr>
<tr>
<td>Conference expenses</td>
<td>(98,042)</td>
<td>(97,860)</td>
</tr>
<tr>
<td>Employee benefits expense</td>
<td>(95,222)</td>
<td>(105,158)</td>
</tr>
<tr>
<td>Fees and subscriptions</td>
<td>(25,000)</td>
<td>-</td>
</tr>
<tr>
<td>Travel and entertainment expenses</td>
<td>(22,385)</td>
<td>(21,481)</td>
</tr>
<tr>
<td>Telephone, IT and website expenses</td>
<td>(15,059)</td>
<td>(10,773)</td>
</tr>
<tr>
<td>Legal and accounting expenses</td>
<td>(10,623)</td>
<td>(11,488)</td>
</tr>
<tr>
<td>Rent expense</td>
<td>(9,791)</td>
<td>(9,491)</td>
</tr>
<tr>
<td>Awards expense</td>
<td>(8,240)</td>
<td>(5,558)</td>
</tr>
<tr>
<td>Other expenses</td>
<td>(26,098)</td>
<td>(33,021)</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>(414,122)</td>
<td>(430,519)</td>
</tr>
</tbody>
</table>

**Profit before income tax**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(27,353)</td>
<td>(76,149)</td>
</tr>
</tbody>
</table>

**Income tax expense**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-</td>
<td>-</td>
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</tbody>
</table>

**Profit/(loss) for the year**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(27,353)</td>
<td>(76,149)</td>
</tr>
</tbody>
</table>

**Total comprehensive income for the year**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(27,353)</td>
<td>(76,149)</td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
# Australian Association of Family Therapy Incorporated

**ABN 44 698 290 795**

## Statement of Financial Position

**As At 30 June 2018**

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<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>232,561</td>
<td>242,460</td>
</tr>
<tr>
<td>Trade and other receivables</td>
<td>39,046</td>
<td>6,638</td>
</tr>
<tr>
<td>Inventories</td>
<td>4</td>
<td>230</td>
</tr>
<tr>
<td>Other assets</td>
<td>7</td>
<td>8,000</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT ASSETS</strong></td>
<td><strong>279,897</strong></td>
<td><strong>260,198</strong></td>
</tr>
<tr>
<td><strong>NON-CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, plant and equipment</td>
<td>5,018</td>
<td>2,442</td>
</tr>
<tr>
<td>Intangible assets</td>
<td>6</td>
<td>5,880</td>
</tr>
<tr>
<td><strong>TOTAL NON-CURRENT ASSETS</strong></td>
<td><strong>10,898</strong></td>
<td><strong>8,322</strong></td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>290,795</strong></td>
<td><strong>268,520</strong></td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade and other payables</td>
<td>45,254</td>
<td>651</td>
</tr>
<tr>
<td>Provisions</td>
<td>9</td>
<td>14,324</td>
</tr>
<tr>
<td>Other financial liabilities</td>
<td>116,546</td>
<td>113,505</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT LIABILITIES</strong></td>
<td><strong>176,124</strong></td>
<td><strong>129,114</strong></td>
</tr>
<tr>
<td><strong>NON-CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long-term provisions</td>
<td>9</td>
<td>2,618</td>
</tr>
<tr>
<td><strong>TOTAL NON-CURRENT LIABILITIES</strong></td>
<td><strong>2,618</strong></td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td><strong>178,742</strong></td>
<td><strong>129,114</strong></td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EQUITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retained earnings</td>
<td>112,053</td>
<td>139,406</td>
</tr>
<tr>
<td><strong>TOTAL EQUITY</strong></td>
<td>112,053</td>
<td>139,406</td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
# Australian Association of Family Therapy Incorporated

ABN 44 698 290 795

## Statement of Changes in Equity

For the Year Ended 30 June 2018

### 2018

<table>
<thead>
<tr>
<th></th>
<th>Retained Earnings</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at 1 July 2017</td>
<td>139,406</td>
<td>139,406</td>
</tr>
<tr>
<td>Profit/(loss) for the year</td>
<td>(27,353)</td>
<td>(27,353)</td>
</tr>
<tr>
<td>Balance at 30 June 2018</td>
<td>112,053</td>
<td>112,053</td>
</tr>
</tbody>
</table>

### 2017

<table>
<thead>
<tr>
<th></th>
<th>Retained Earnings</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at 1 July 2016</td>
<td>215,555</td>
<td>215,555</td>
</tr>
<tr>
<td>Profit/(loss) for the year</td>
<td>(76,149)</td>
<td>(76,149)</td>
</tr>
<tr>
<td>Balance at 30 June 2017</td>
<td>139,406</td>
<td>139,406</td>
</tr>
</tbody>
</table>

The accompanying notes form part of these financial statements.
Notes to the Financial Statements
For the Year Ended 30 June 2018

The financial statements cover Australian Association of Family Therapy Incorporated as an individual entity. Australian Association of Family Therapy Incorporated is an Association incorporated in Victoria under the Associations Incorporation Reform Act 2012 (the Act).

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial statements who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Associations Incorporation Reform Act 2012.

Comparatives are consistent with prior years, unless otherwise stated.

1 Summary of Significant Accounting Policies

(a) Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied. Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

All revenue is stated net of the amount of goods and services tax (GST).

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Revenue from the provision of membership and journal subscriptions is recognised on a straight line basis over the financial year.

Revenue from conferences is recognised during the financial year in which the conference takes place.

(b) Income Tax

The income tax expense (revenue) for the year comprises current income tax expense (income) and deferred tax expense (income).

Current income tax expense charged to the profit or loss is the tax payable on taxable income calculated using applicable income tax rates enacted, or substantially enacted, as at the end of the reporting year. Current tax liabilities (assets) are therefore measured at the amounts expected to be paid to (recovered from) the relevant taxation authority.

The Association operates for the benefit of members. Accordingly, the Association is not liable for income tax on contributions received from members, nor are the related outgoings allowable as an income tax deduction.

The Association is, however, liable for income tax on other sources of income.

(c) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payable are stated inclusive of GST. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the ATO is classified as operating cash flows.
Australian Association of Family Therapy Incorporated
ABN 44 698 290 795

Notes to the Financial Statements
For the Year Ended 30 June 2018

1 Summary of Significant Accounting Policies

(d) Leases

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term.

(e) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(f) Inventories

Inventories are measured at the lower of cost and net realisable value. Cost of inventory is determined using the first-in-first-out basis and is net of any rebates and discounts received. Net realisable value is estimated using the most reliable evidence available at the reporting date and inventory is written down through an obsolescence provision if necessary.

(g) Property, plant and equipment

Each class of property, plant and equipment is carried at cost less, where applicable, any accumulated depreciation and impairment.

Items of property, plant and equipment acquired for nil or nominal consideration have been recorded at the acquisition date fair value.

Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Association, commencing when the asset is ready for use.

(h) Employee benefits

Provision is made for the Association’s liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.
### Australian Association of Family Therapy Incorporated
ABN 44 698 290 795

### Notes to the Financial Statements
For the Year Ended 30 June 2018

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>2</td>
<td>Cash and Cash Equivalents</td>
<td></td>
</tr>
<tr>
<td>Cash on hand</td>
<td>78</td>
<td>174</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>232,483</td>
<td>242,288</td>
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<tr>
<td></td>
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<td>3</td>
<td>Trade and Other Receivables</td>
<td></td>
</tr>
<tr>
<td>CURRENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade receivables</td>
<td>39,046</td>
<td>6,638</td>
</tr>
<tr>
<td></td>
<td>39,046</td>
<td>6,638</td>
</tr>
<tr>
<td>4</td>
<td>Inventories</td>
<td></td>
</tr>
<tr>
<td>CURRENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost:</td>
<td></td>
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<tr>
<td>Finished goods</td>
<td>290</td>
<td>1,311</td>
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<tr>
<td></td>
<td>290</td>
<td>1,311</td>
</tr>
<tr>
<td>5</td>
<td>Property, plant and equipment</td>
<td></td>
</tr>
<tr>
<td>PLANT AND EQUIPMENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>9,170</td>
<td>5,422</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(4,152)</td>
<td>(2,980)</td>
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<tr>
<td>Total office equipment</td>
<td>5,018</td>
<td>2,442</td>
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<td>Total property, plant and equipment</td>
<td>5,018</td>
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<td>6</td>
<td>Intangible Assets</td>
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<tr>
<td>Goodwill</td>
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<tr>
<td>Cost</td>
<td>5,880</td>
<td>5,880</td>
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<tr>
<td>Accumulated impairment losses</td>
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<td>-</td>
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<tr>
<td>Net carrying value</td>
<td>5,880</td>
<td>5,880</td>
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<tr>
<td>Total Intangibles</td>
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<td>7</td>
<td>Other Assets</td>
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Australian Association of Family Therapy Incorporated
ABN 44 698 290 795

Notes to the Financial Statements
For the Year Ended 30 June 2018

8  Trade and Other Payables

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT</td>
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</tr>
<tr>
<td>Trade payables</td>
<td>121</td>
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<td>Sundry payables and accrued expenses</td>
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<td>(661)</td>
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<td>45,254</td>
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9  Provisions

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<th>2017</th>
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</thead>
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<tr>
<td>CURRENT</td>
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<tr>
<td>Employee benefits</td>
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<td>14,958</td>
</tr>
<tr>
<td></td>
<td>14,324</td>
<td>14,958</td>
</tr>
<tr>
<td>NON-CURRENT</td>
<td></td>
<td></td>
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<tr>
<td>Employee benefits</td>
<td>2,618</td>
<td>-</td>
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<tr>
<td></td>
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10  Other Financial Liabilities

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Memberships and subscriptions received in advance</td>
<td>114,646</td>
<td>101,001</td>
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<tr>
<td>Conference income received in advance</td>
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<td>12,504</td>
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<td></td>
<td>116,546</td>
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</table>

11  Events after the end of the Reporting Period

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.
Australian Association of Family Therapy Incorporated  
ABN 44 696 290 795

True and Fair Certification

The committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The committee of management certify:

1. The financial statements attached to this certificate give a true and fair view of the financial position of Australian Association of Family Therapy Incorporated during and at end of the financial year of the association ended 30 June 2018, and its performance for the year ended on that date.

2. At the date of this statement, there are reasonable grounds to believe that Australian Association of Family Therapy Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

Committee member _______________________________ Ben Assan – AAFT Treasurer

Committee member _______________________________ Marg Hodge – AAFT president

Dated: 25/9/2018
Australian Association of Family Therapy Incorporated

ABN 44 698 290 795

Independent Auditor's Review Report to the members of Australian Association of Family Therapy Incorporated

Report on the Financial Statements

We have reviewed the accompanying financial statements of Australian Association of Family Therapy Incorporated, which comprises the statement of financial position as at 30 June 2018, and the statement of profit or loss and other comprehensive income and statement of changes in equity for the year then ended, and a summary of significant accounting policies and other explanatory information, and the true and fair certification.

Committee of Management's Responsibility for the Financial Statements

The committee of management is responsible for the preparation of the financial statements that give a true and fair view in accordance with the Associations Incorporation Reform Act 2012, and for such internal control as the committee of management determines is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements. We conducted our review in accordance with Auditing Standard on Review Engagements ASRE 2400, Reviews of Financial Reports Performed by an Assurance Practitioner Who is Not the Auditor of the Entity. ASRE 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of financial statements in accordance with ASRE 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with Australian Auditing Standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

We were appointed as the reviewer after 30 June 2017 and accordingly have not audited or reviewed the financial statements for the period ended 30 June 2018. Accordingly, we are not able to express a conclusion on the impact the closing balances from that period that may have had on the profit or loss for the comparative figures for the year ended 30 June 2017.
Australian Association of Family Therapy Incorporated
ABN 44 698 290 795

Independent Auditor's Review Report to the members of Australian Association of Family Therapy Incorporated

Qualified Conclusion

Based on our review, except for the effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the accompanying financial statements do not present fairly, in all material respects the financial position of Australian Association of Family Therapy Incorporated as at 30 June 2018, and its financial performance and cash flows for the year then ended in accordance with Associations Incorporation Reform Act 2012.

Emphasis of Matter - Basis of Accounting

Without modifying our conclusion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial statements have been prepared to assist Australian Association of Family Therapy Incorporated to meet the requirements of the Associations Incorporation Reform Act 2012. As a result, the financial statements may not be suitable for another purpose.

Saward Dawson

Jeffrey Tulk
Partner
Blackburn
Date: 25 September 2018
The Vice President role has, as one of its portfolio responsibilities, to represent AAFT with PACFA. I have also been a member of the PACFA Ethics Committee since 2016.

Since the last AGM in Adelaide in October 2017, I have attended the 2018 PACFA Council meeting (4/18) and attended a face to face Ethics Committee meeting in March 2018 as well as a number of Ethics Committee telephone conferences.

PACFA CEO Ms Maria Brett and PACFA Treasurer George Gintilas attended the AAFT Committee of Management in May 2018 to discuss AAFT’s options for continued involvement with PACFA.

To recap briefly, VAFT and QAFT were foundation Member Associations of the PACFA project when it was launched in 1997. VAFT more than QAFT had members directly involved on the PACFA Board in those early years as PACFA was seen as a vehicle to get recognition for those trained in Family Therapy irrespective of their other qualifications.

However, as time progressed some inequities in the PACFA Member Association (MA) model became apparent. Each MA had one vote yet the financial contributions of MA’s was very different. When AAFT was formed in 2012, the then cost to remain an MA was in excess of $80,000 per annum.

In February 2014 the AAFT Committee of Management considered discontinuing membership of PACFA. The AAFT Executive met in August 2014 with PACFA representatives. Various other dissatisfactions with PACFA were also aired.

PACFA, which, in 2014, was still in a stage of restructure, offered a special and generous discount fee to enable AAFT to remain an MA. Under this arrangement, AAFT has continued its MA status until June 2018. Earlier this year the PACFA Board offered to cap fees for large MA’s like AAFT. They capped membership per capita fees at 225 members. This offer was a positive response to the needs of AAFT.

Another key element in the PACFA restructure has been that individual members can now apply to be listed on the PACFA Register and do not need to belong to a MA.

PACFA has been responsive to other issues raised originally in 2014. The new Ethics Code reflects an appreciation of systemic work, and lobbying, Research and Education activities are increasing their focus on couple and family work.

Of significance to AAFT has been the restructure by the Association of Relationship Counsellors (ARC), a former MA of PACFA, into the College of Relationship Counselling within PACFA.

I said in last year’s AGM report that I believed AAFT will be required to decide between:

1. Remaining a full MA of PACFA with the attendant costs.
2. Becoming a College of Family Therapy within the new PACFA structure, with the consequent loss of separate identity, OR to
3. Dissociate from PACFA entirely

At its August 2018 meeting, after extensive discussion, the Committee of Management decided to discontinue its membership of PACFA. PACFA was informed and arrangements are underway to transition AAFT members affected.

Ian Goldsmith, Vice President, 21st September 2018
From 1st July, 2017 to 30th June, 2018 year 18 new Accreditations were processed, 12 Clinical Members were approved, plus 6 Supervisors were accredited along with 45 Associate Members coming on board. The number of Accreditations is slightly less than for the previous year however we have clearly identified a significant increase in both Interstate Family Therapists becoming Clinical Members and Interstate Members taking up Supervisory Status.

Of the 18 Accreditations the distribution is as follows:

- 7 new Clinical members from Victoria
- 2 new Clinical members from N.S.W.
- 0 new Clinical members from S.A.
- 1 new Clinical member from W.A.
- 0 new Clinical members from N.T.
- 1 new Clinical member from Tasmania
- 1 new Clinical member from Qld.
- 0 new Clinical members from the A.C.T.
- 4 new Supervisors from Victoria
- 1 new Supervisors from N.S.W.
- 0 new Supervisors from Qld.
- 1 new Supervisors from W.A.

The special consideration allowance for those applicants who have had previous involvement with State Associations and meet that States criteria have accounted for many of the above gaining Accreditation. The Grandfathering option will continue until further notice.

This year continues to focus on the revision of the current Requirements for Clinical Membership of AAFT to be brought in line with the recent amendments and ratification to the Supervisors Accreditation document (2013). The current Clinical Membership guidelines are significantly out-of-date having not been revised since 2003. Recent and forthcoming amendments to the Rules of Association will see greater diversity in membership levels, with easier access to becoming both a Clinical and other Professional member.

Due to the many amendment changes to the Rules which will come into effect following the 2018 AGM, (proviso being member approval,) further work on the Clinical Membership guidelines will be held over until after the AGM and in place for the new membership year of 2019.

It has been a busy and consistent year with enquiries arriving on a daily basis to the AAFT email system from therapists/counselors both within and external to Australia enquiring about processes, eligibility, training, supervision and work avenues, to name a few. There have been degrees of complexity and controversy that have been capably handled by many within the AAFT COM family, my thanks to them for their clear thinking and wisdom in the decision-making process.

My very special thanks are once again extended to George Giuliani who has continued to support me in the role of Chair of this portfolio and who has willingly and consistently provided his time to assess, discuss and evaluate the many applicants that come our way. His thoughtful and considered views are greatly appreciated and for this I wholeheartedly thank him.

The year ahead will no doubt bring more of our Interstate colleagues becoming formally accredited further extending the umbrella of the AAFT family and its recognition.

Finally, I thank you for the opportunity of having had many fruitful and healthy discussions around the advancement of AAFT.

Margaret Hodge, Convenor, Accreditation Sub-Committee, October 2018
In 2018 there were 16 books for older readers and 34 picture books and books for younger readers submitted for the Award this year, a total of 76 in all.

Over the year the 76 books received were published in 2017 and reviewed by six Family Therapy affiliates throughout Australia, some involved with State branches and other’s holding an interest generally in the review of literature. Those representatives are Anita Pryor from Tasmania, Rebecca Ketton from Queensland, Linda Stock and Rebecca Codrington from N.S.W. Jay Sanders and Ann Weir from S.A. and yours truly. I want to thank them all personally for all the time and energy that they expend in the reading, assessment and selection of the books for each category. It is an enormous task, their commitment stretching from February through to July each year.

The annual gathering of the Sub-Committee took place in mid June, 2018, at The Coaching Place, Hobart, Tasmania with four representatives present and one via phone. The agenda was of course to select the overall winning authors and illustrators in both categories.

Prizes of $1,500 for each category (i.e. Older readers and Younger Readers/Picture Book) are to be awarded for books that meet the criteria. This year however the Annual Prize of $1,500 in the Older Readers section went to two nominees i.e. Nevo Zisin for the book, “Finding Nevo”, published by Black Dog Books and “The Build Up Season” by Megan Jacobson, published by Penguin Random House Australia. Each author will receive $1,500. Both books were seen as being topical and timely with accurate depictions of current adolescent issues that parents may confront on a day-to-day basis.

Following the presentation of Awards, all books received are donated to schools or organisations throughout each State represented. The criteria for donation is that an educational institution must in some way fit the categories of disadvantage, isolation, or “special needs”.

This year the following contributions were made:

The Victorian contributions were donated as such:
Younger Reader books to: Aurora Primary School for Hearing Impaired pre-school children.
and Older Reader books to the Ronald McDonald Learning Program.

N.S.W.:
Older and Younger Readers books to: The Coast Shelter Refuge along with the Children’s Contact Service (run by Relationships Australia).

Queensland:
Older and Younger Readers books to: The Lifeline Store.

South Australian:
Older and Younger Readers books to: Port Adelaide/Enfield Council Library

Tasmanian books, at time of reporting are still to be donated.

In 2019 the sub-committee will meet in Sydney in June, to make it’s selections. Once again I thank all of the committee members for their generous contribution with their time, consideration and willingness to accept and read all of the submissions. Without their support the Children’s Book Award would not be viable.

Margaret Hodge, Convenor, Australian Family Therapists’ Award for Children’s Literature, October 2018
ANZJFT Chair’s Report

Major Achievements
Editor-in-chief Glenn Larner, Assistant Editor Dr Kristof Mikes-Liu and the two Associate Editors Dr Linda Mackay and Dr Elizabeth Forbat continued in this year to produce a quality journal. The Citation Report released earlier this year showed that the ANZJFT’s Impact Factor increased during the last 12 month rating period, a measure of the number of citations and therefore one measure of the influence of the journal in the field. The journal also has an increased presence on social media, with use of twitter before each edition, and the development of a Facebook page.

In March AAFT supported Glenn to attend the IFTA conference in Bangkok where he was part of an editor’s panel addressing questions from delegates and continued to strengthen our links with overseas organisations. An example of this is that the President of IFTA has submitted an article which will be published in the journal in 2019.

Publications
During this year there have been two substantial general issues with contributions from both Australia and overseas, as well as two special issues with guest editors. Linda Mackay was guest editor for one on Relational Trauma and Family Therapy last December, and Paul Rhodes and Ruth Wells have just published a special edition on Community, Psychology and Family Therapy, timed to coincide with the current AAFT conference theme. The March 2019 issue will be guest edited by Professor Lawrie Maloney on Family Law and Parental Separation, and Dr Kristof Mikes-Liu is guest editor for the June edition on Family Therapy and Psychiatry.

Changes to the Editorial Team and Board
My first year as chair of the Journal 2018 has seen three new faces in the editorial team. Firstly, we are privileged to have Dr Linda Mackay as new Associate Editor in-Practice. This role is crucial for encouraging and mentoring clinicians to submit shorter articles focusing on practice, thus continuing the ANZJFT’s proud tradition of being a journal that is readily useful for practising clinicians. Also, Sonja Bar-Am and Rachel Barbara-May have jointly taken on the role of Journal Development Coordinators, and their enthusiasm has been a welcome addition to the team.

Looking to the future,
This coming year will be the 40th year of the journal, marking 40 years of production of quality articles on systemic and family therapy. The editorial team encourage you to join with us in celebrating family therapy, by reading the journal on line, visiting the Facebook page and considering contributing an article or book review. All this helps ANZJFT maintain its base as a journal for practitioners as well as researchers and continue as the flagship journal of AAFT.

Margaret Goldfinch, Chair, Editorial Board, October 2018
## AAFT Office Report

### 1. 2017/2018 PD Events

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<thead>
<tr>
<th>Date</th>
<th>PD Event</th>
<th>State</th>
<th>Attended</th>
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<td>7 July</td>
<td>Have you ever been curious about how to include children in your sessions? Ian Goldsmith</td>
<td>TAS</td>
<td>16</td>
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<tr>
<td>10 July</td>
<td>Manifesting the Unseen: Sculpting in Systemic Family Therapy Anne Holloway</td>
<td>WA</td>
<td>18</td>
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<tr>
<td>13 July</td>
<td>Systemic Treatment of Past and On-going Relational Trauma in Complex Families: Research to Practice Sophie Holmes</td>
<td>Vic</td>
<td>25</td>
</tr>
<tr>
<td>24 August</td>
<td>Addressing the Impact of Pornography Addiction Hugh Martin</td>
<td>Vic</td>
<td>19</td>
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<td>11 Sept</td>
<td>Living After Dying: Extending our relational views of loss and grief Ian Percy</td>
<td>WA</td>
<td>28</td>
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<tr>
<td>20 Sept</td>
<td>Tricky Conversations with Children: Talking about Substance Misuse Rose Cuff and Sarah Jones</td>
<td>Vic</td>
<td>26</td>
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<tr>
<td>13 Nov</td>
<td>Creative Tools: Using Art in Systemic Family Therapy Terry Larsen</td>
<td>WA</td>
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<tr>
<td>3 Feb</td>
<td>“Culture and Family Therapy” Takeshi Tamura</td>
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<tr>
<td>13 Feb</td>
<td>Society, Culture and Family Therapy Takeshi Tamura</td>
<td>Vic</td>
<td>16</td>
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<td>3 May</td>
<td>“Working with Adolescents and their families strategically and briefly” Raymond Ho</td>
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<td>7</td>
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<td>21 May</td>
<td>“Co-Therapy in Family Therapy.” Aldo Gurgone and Cindy Koh</td>
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<td>25 May</td>
<td>“Working with transgender and non-binary young people and their parents” Damien W. Riggs</td>
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<td>1 June</td>
<td>“Experiment, Perform and Improvise!” Exploring creative possibilities in practice with children, young people and their families Jim Wilson</td>
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<tr>
<td>9 Aug</td>
<td>Working with Adolescents and their families strategically and briefly Raymond Ho</td>
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<tr>
<td>24 Sept</td>
<td>Young people and Narrative ways of working Chris Darmody and Ian Percy</td>
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<tr>
<td>8 Oct</td>
<td>Mother and Son: Engaging an inarticulate, reluctant young man... Moshe Lang</td>
<td>WA</td>
<td></td>
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</table>
2. PD INCOME/COSTS July 2016-2017

AAFT has made a considerable increase for income associated with Professional Development events in the 2017-2018 financial year -
TOTAL Increase: $13,312.20
### 3. MEMBERSHIP DATA

#### AAFT Members August 2018

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<tr>
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<th>ACT</th>
<th>NSW</th>
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<th>Vic</th>
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<td>6</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
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*Overseas Members:

- UK: 1
- New Zealand: 4
- Singapore: 14

#### AAFT Members July 2017

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<tr>
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<th>QLD</th>
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<th>TAS</th>
<th>VIC</th>
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<tr>
<td><strong>Totals</strong></td>
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<td>2</td>
<td>83</td>
<td>24</td>
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<td>445</td>
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<td><strong>Life Members</strong></td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>0</td>
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<tr>
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<td>6</td>
<td>2</td>
<td>0</td>
<td>29</td>
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</table>

*Overseas Members:

- UK: 2
- New Zealand: 5
- Vanuatu: 1
- USA: 1
2018 Inactive Members

Reasons Given for not remaining:
- Retired - 7
- Deceased - 1
- Not working in FT anymore - 12
- Not getting value in remote QLD - 1
- Financial hardship – 5
- Unpaid Fees - 53

Totals: AM 42, CM 29, Subs 4

2016 and 2017 Inactive Members
*Overseas
Accredited Supervisors: 2 NZ
Clinical Members: 1 NZ

*O/S members = NZ
4. Branches travel/accommodation expenditure report

Branches Travel/Accommodation Expenses – July 2016 - June 2017

- **ANZJFT COLUMN** – Expenses for ANZJFT representative to travel to COM meetings

**TOTAL COMMITTEE TRAVEL/ACCOMMODATION: $13,539.00**

Branches Travel/Accommodation Expenses – July 2017 - June 2018

- **ANZJFT COLUMN** – Expenses for ANZJFT representative to travel to COM meetings

**TOTAL COMMITTEE TRAVEL/ACCOMMODATION: $12,892.97**

Danielle Anderson, AAF office manager and Mia Trujillo, AAF administrative officer, October 2018
Branches Convener Report

Name of Sub-Committee or working group: State, Territory, Regional & Remote Branch Representatives

Date of Report: 27th September 2018

Date of last meeting: 26th August 2018

Special Agenda Items for COM meeting: nil

Motions/Recommendations for ratification at Executive Meeting on 13/09/2018
Recommend that the following: nil

General comments and future events or projects:

The subcommittee has met at each board meeting and in between by tele-conference to maintain support and work on specific issues assigned by the board. These have included discussions about the new membership structure and in particular Life Membership, the drafting of an advertising policy for other organizations, membership of the TAD committee and the question of continuing PACFA membership. It has also continued the general work of the branches.

Membership
Membership of the subcommittee has been stable over the year with representatives David Jones (ACT), Lyndal Power (NSW), Raymond Ho (Queensland), Tonia Keating (SA) and Ann Holloway continuing to work tirelessly for their state or region. We have been delighted to welcome Nina Levin as Victorian representative and continue to seek representation in Tasmania and NT. There has been a possibility that Nina will be joined in her role by a member who can represent rural Victoria.

The state representative role is demanding and Ann Holloway has raised the question of succession planning as she is considering stepping down from the position in WA for a year or two. The possibility of splitting the role has been discussed and will be trialled in WA in 2019.

Work has also been done in the group to draft e-mail templates for communication with members that can be shared and reduce workloads for representatives while also providing a consistent message. These include welcome to new members, failure to renew membership, invitation to present at a PD event and an invitation to become a member.

Professional Development
Professional Development remains a key part of the representative’s role and while some states have continued to offer successful PD others are struggling to attract numbers. The group has explored ways of supporting each other to share presenters across different states and territories.

Co-operation with similar organizations to promote training has been another way to attempt to increase interest and numbers and has resulted in the drafting of an advertising policy which is now available on the website.

The Dilemma of Membership

A key issue for many of the regions with a small membership base is the dilemma of how to build membership given the limited numbers of clinical members who can supervise towards clinical membership and the availability of two year training programmes to prepare potential members for such supervision.

It was suggested that information be collected and shared about programmes which can offer distance training to provide additional input for one year courses in order to fulfil AAF criteria for clinical membership.

Work has also been done on the new membership categories in the hope and expectation that this will boost membership across all regions.

The group is hard working, energetic and committed and are to be thanked for their ongoing support of AAF.

Catherine Sanders, Branch Convenor, September 2018
AAFT has had a very busy year in respect of Ethics.
The Ethics portfolio covers
- receiving and responding to complaints about members,
- answering queries from members on ethical issues, record keeping, record storage and other matters pertaining to ethics
- educating the members about ethics and ethical matters
- updating of code of ethics and procedures for dealing with ethical complaints
- maintaining and updating the information related to ethics on the AAFT website

A) Complaints

There have been 7 complaints received this year.
Two complaints have not proceeded for the reasons set out below.

- One complainant did not sign the permission form to forward the complaint to the practitioner concerned. Following the procedures for handling of complaints, the committee was unable to further the complaint process and the complainant has been notified of this decision.
- The second complainant was asked by the committee to provide additional information and did not respond to this request. On that basis, the committee decided to take no further action.

Of the remaining 5 complaints, one complaint has been completed with the finding that there was no breach of the AAFT code of ethics and both the practitioner and the complainant have been informed in writing of this decision and reasons given.

In respect of the 4 remaining complaints, one is now in the hands of the AAFT lawyer for advice due to the complexity and difficulty of the issues involved.
Two other complaints are awaiting further information such as the response of the practitioner to the complaint, the return of the signed permission to send the complaint to the practitioner, before further decisions can be made on procedure.
The final outstanding complaint is on hold on the request of the complainant due to the legal process in which the complainant is currently involved.

B) Ethics Committee. Meetings

Nada Miocevic and I have met 4 times since January 2018.
It was decided that

"Complainants who had not returned signed permission slips to allow their complaints to be sent to the relevant practitioners involved in the complaint, be sent letters stating that:

"If there is no response within 30 days of expected receipt of the letter from AAFT acknowledging receipt of the complaint and requesting the return of the attached signed permission slip no further action by AAFT will be taken in respect of the complaint."

C) AAFT PD on Ethics

It had been requested by the COM and also by some AAFT members, that an AAFT Professional Development activity be offered on Common Ethics matters.
After consultation with Nina Levin, (Victorian State Representative) it was decided that a Friday time of 9.30 or 10am – 3.30 pm would suit the most people to attend such a workshop. A date being Friday 23 November has been confirmed and the workshop has been tentatively booked at The Bouverie Centre.

D) Documents

The last review and rewrite of the AAFT Code of Ethics and Procedures for Dealing with Ethical Complaints was in 2016. These documents will need to be reviewed again to accommodate any changes created by the passage of the ‘new membership level categories. This is likely happening after the 2018 AGM

E) Recommendations to AAFT COM and Executive.

There have been more ethical complaints in 2018 than in my entire time on the AAFT COM and indeed over the many years of my time on the VAFY COM. The number of complaints is likely to keep increasing, as AAFT fulfils its hopes expressed in the strategic plan and becomes better known to the public. The complaints are now more complex and often have legal implications to consider. In light of these concerns, we recommend that the future ethics committee be expanded to include AAFT members from the different states as well as a legal representative as permanent members of this committee.
As I will be retiring from the AAFT committee at the 2018 AGM, along with Nada Miocevic, it will become a matter of urgency to set up the new committee. As soon as is possible.
I also wish to publically thank Nada who deserves a huge vote of thanks for her dedication to AAFT, her many hours of volunteer work and her experience and wise counsel on dealing with all the ethical matters which have arisen.

Dr Livia Jackson MBBS, Family Therapist and Clinical Member AAFT, Coordinator Ethics and Immediate Past President AAFT, September 2018
Changing the number of classes of Membership.

Summary
Changes to AAFT Levels of Membership.

1. In 2012 AAFT was established by amalgamating existing state associations. Different state associations had different membership structures. VAFT had two levels of membership (Associate and Clinical) plus a Life membership category. QAFT had three levels of membership (Clinical, General and Associate or student) and no Life Membership, while NSW had one level of membership.

2. AAFT initially was built on the VAFT structure. Since its formation, the AAFT Committee of Management (CoM) has discussed and debated the most suitable membership structure for a national association.

3. These discussions led to a proposal, approved at the 2016 AGM, that AAFT change the Rules of Association to expand the classes of Membership from three to four, and that previous restrictions on who can vote or hold a position on the CoM be expanded.

4. The CoM subsequently agreed that a structure with the following classes of Membership;
   a. Clinical Family Therapist Member
   b. Professional Member
   c. General Member
   d. Life Member

   better reflected the aspirations of the Association to promote the modality of Family and Systemic Therapy to a wide range of practitioners.

5. The CoM also believes that participation in the affairs of the Association (who is allowed to vote and who can be an office bearer) should be open to all classes of Membership. (In the current rules these were restricted to Clinical Members and excluded Life Members.)

6. However, to maintain the integrity of the Association’s vision and underlying values, it is proposed that the composition of the Executive must have a majority (60%) of office bearers who are Clinical Family Therapist Members.

7. The process for altering the Rules requires that Members be advised of proposals to alter the Rules of Association 21 days prior to the AGM. Such approved changes to the Rules then have to be submitted to the relevant authority (Department of Consumer Affairs, Victoria) for acceptance.

8. The 2018 AGM, held at this year’s Conference in Sydney, will be required to approve the details of the Rules changes. If passed, the new membership structure will then take effect for the 2019 membership year.

Definitions:

1. **Clinical Family Therapist Member**

   *Clinical Family Therapist Membership shall be open to any applicant who is a practising family therapist, who has demonstrated competence in the practice of family therapy, and has satisfied the committee of their qualifications for membership in accordance with the criteria for Clinical Membership determined by the Committee of Management.*

   *The practice of a Clinical Family Therapist Member must accord with the AAFT Code of Ethics.*

   *Only a Clinical Family Therapist Member can identify themselves as a “Clinical Family Therapist (AAFT)”.*

2. **Professional Member**

   *Professional Membership is open to any applicant who is a practising therapist or counsellor and who holds a degree in Health Science, Social Science, Education or equivalent. They must be Registered with AHPRA or PACFA and / or have membership of a Professional association (eg. APS, AASW, OTAus, PACFA College). The applicant will satisfy the committee that they meet the criteria for Professional Membership determined by the Committee of Management.*

   *A Professional Member is encouraged to align their practice with the AAFT Code of Ethics, however their practice is ultimately bound and adjudged by their own professional Code of Ethics.*

   *Professional Membership does not entitle a member to identify themselves as a “Clinical Family Therapist (AAFT)” or “Family Therapist AAFT”.*
3. General Membership

General Membership is open to any applicant who does not meet the requirements for Clinical Family Therapist or Professional Membership, but has some relevant training in the practice of family focused work. Applicants must satisfy the committee that they meet the criteria to be a General Member as determined by the Committee of Management. This Membership category is open to students, retired, non-practicing practitioners or those who have an interest and/or training in the practice of family focused work. A General Member is encouraged to align their practice with the AAFT Code of Ethics, however their practice is ultimately bound and adjudged by their own professional Code of Ethics or employer. A General Member is not entitled to identify themselves as a “Family Therapist AAFT”. These definitions are to be inserted into the Rules as outlined below.

To accommodate the above changes to AAFT levels of Membership, the following amendments to the current Rules of Association need to be approved.

1. Change the following DEFINITIONS (RULE 4)

Purpose of Rule 4. It defines briefly the terms used in the AAFT Rules of Association. In defining terms, Rule 4 sometimes directs the reader to other parts of the Rules of Association where more details (eg Rule 8) are found.

The present definitions read as follows
“member” means member of the Association;

“clinical member” has the meaning given to it in Rule 8.4;

“Entitled Member” means a Clinical Member who has paid all monies due and payable by him or her to the Association in accordance with Rule 11 or Life Member deemed to be a Clinical Member in accordance with Rule 8.8;

“associate member” has the meaning given to it in Rule 8.6;

“life member” has the meaning given to it in Rule 8.7;

“Subscriber” means an individual, institution or organisation subscribing to the publications of the Association pursuant to Rule 8.9;

It is recommended that these be changed to;
(n) “member” means member of the Association;
(o) “Clinical Family Therapist Member” has the meaning given to it in Rule 8.4;
(p) “Professional Member” has the meaning given to it in Rule 8.5
(q) “General Member” has the meaning given to it in Rule 8.6
(r) “Life Member” has the meaning given to it in Rule 8.7;
(s) “Subscriber” means an individual, institution or organisation subscribing to the publications of the Association pursuant to Rule 8.9;

2. Change MEMBERSHIP AND SUBSCRIPTIONS (Rule 8)

Purpose of Rule 8. This rule spells out what the classes of membership for the Association shall be and how each one will be determined.

a) Rule 8.3

From: Membership shall be of three classes:
(a) Clinical Members,
(b) Associate Members; and
(c) Life Members.

To: Membership shall be of four classes:
(a) Clinical Family Therapist Member,
(b) Professional Member;
(c) General Member
(d) Life Member.
b) Rule 8.4

From: Clinical membership shall be open to Associate Members who are practising family therapists who have demonstrated sufficient commitment to and competence in the practice of family therapy and have satisfied the Committee of their qualifications for membership.

To: Clinical Family Therapist Membership shall be open to any applicant who is a practising family therapist, who has demonstrated competence in the practice of family therapy, and has satisfied the committee of their qualifications for membership in accordance with the criteria for Clinical Family Therapist Membership determined by the Committee of Management.

The practice of a Clinical Family Therapist Member must accord with the AAFT Code of Ethics.

Only a Clinical Family Therapist Member can identify themselves as a “Clinical Family Therapist (AAFT)”.

c) Rule 8.5

From: Upon acceptance and payment of a Member’s application for Clinical Membership, the Association shall recognise that Member’s professional status as a family therapist and will have full voting rights.

To: Professional Membership is open to any applicant who is a practising therapist or counsellor and who possess a degree in Health Science, Social Science, Education or equivalent. They must be eligible for Registration with AHPRA or PACFA or have membership of a Professional association (e.g. APS, AASW, OTAus, PACFA College). The applicant will satisfy the committee that they meet the criteria for Professional Membership determined by the Committee of Management.

Professional Membership does not entitle a member to identify themselves as a “AAFT Family Therapist” or “Family Therapist AAFT”.

d) Rule 8.6

From: Associate membership shall be open to any person who is actively interested in family therapy and is involved in an appropriate field of study or work, as determined by the Committee.

To: General Membership is open to any applicant who does not meet the requirements for Clinical Family Therapist or Professional Membership, but has some relevant training in the practice of family focused work. Applicants must satisfy the committee that they meet the criteria to be a Member as determined by the Committee of Management.

A General Member is encouraged to align their practice with the AAFT Code of Ethics, however their practice is ultimately bound and adjudged by their own professional Code of Ethics.

A General Member is not entitled to identify themselves as a “Family Therapist AAFT”.

The CoM has discussed Life Membership only briefly in previous meetings. The following Rules of Association need amendments.

The following changes to Rules 8.7 and 8.8 which refer to Life Members are better understood with reference to voting proposals as outlined in subsequent sections of the Rules. (In essence the current Rules specify that a Life Member, who is not still practising and therefore meeting the criteria for Clinical Membership, needs to be considered an Associate Member and therefore is not eligible to vote. AAFT should not exclude the vote of such members from the affairs of the association.)

Hence Rule 8.7 needs to be changed to reflect this aspiration, and 8.8 deleted.

e) Rule 8.7

From: Life membership may be granted to a Clinical Member only who has given outstanding service to the Association for an extended period of time. The appointment of a Life Member shall be by resolution at a General Meeting of Members on the recommendation of the Committee as the Committee sees fit. All fees otherwise payable by a Member pursuant to Rule 8, shall be waived in the case of a Life Member.

To: Life membership may be granted to a Clinical Family Therapist Member who has given outstanding service to the Australian Association of Family Therapy for an extended period of time. The appointment of a Life Member shall be by resolution at a General Meeting of Members on the recommendation of the Committee of Management. All fees otherwise payable by a Member pursuant to Rule 8 shall be waived in the case of a Life Member.
3. Change ANNUAL SUBSCRIPTIONS and fee on joining (Rule 11.2)

*Purpose of Rule 11.2. The current rule refers to the difference in annual subscription for association members.*

f) Rule 11.2

From: The Association may determine that a lower annual subscription is payable by associate members.

To: The Association will determine the annual subscription payable for each level of membership.

4. Change GENERAL RIGHTS OF MEMBERS (Rule 12)

*Purpose of Rule 12. This Rule outlines the voting (and other) rights of members. Its current restrictions need changing to allow a more inclusive participation in the affairs of the Association.*

g) Rule 12.1

From: A member of the Association who is entitled to vote shall be either a current Clinical Member or a Life member and has the right:

a) To receive notice of general meetings and of proposed special resolutions in the manner and time prescribed by these Rules; and

b) To submit items of business for consideration at a general meeting; and

c) To attend and be heard at general meetings; and

d) To vote at a general meeting; and

e) To have access to and copy the minutes of general meetings and other documents of the Association as provided under Rule 43.4; and

f) To inspect the register of members.

To: All classes of Members of the Association are entitled to vote and have the right:

a) To receive notice of general meetings and of proposed special resolutions in the manner and time prescribed by these Rules; and

b) To submit items of business for consideration at a general meeting; and

c) To attend and be heard at general meetings; and

d) To vote at a general meeting; and

e) To have access to and copy the minutes of general meetings and other documents of the Association as provided under Rule 43.4; and

f) To inspect the register of members.

An amendment to Rule 12.2 is proposed to ensure that there can not easily be a last minute rush of membership registrations who are almost immediately entitled to vote. 28 days rather than 10 days is considered appropriate.
h) Rule 12.2

From: A member is entitled to vote if:

(a) the member is a member other than an associate or subscriber member; and
(b) more than 10 business days have passed since he or she became a member of the Association; and
(c) the member’s membership rights are not suspended for any reason.

To: A member is entitled to vote if:

(a) the member is a current financial member; and
(b) more than 28 business days have passed since he or she became a member of the Association; and
(c) the member’s membership rights are not suspended for any reason.

5. Change ASSOCIATE MEMBERS to SUBSCRIBERS (Rule 13)

Rule 13 applied to Associate Members, and so is no longer required in its current form. It should specify the Subscribers do not have voting rights.

i) Rule 13 Associate Members

From: 13.1 Associate members of the Association include:

(a) Any other category of member as determined by special resolution at a general meeting.

13.2 An associate member has no voting rights but may have other rights a determined by the Committee or by resolution at a general meeting.

To: Rule 13 Subscribers

Subscribers to the Association to receive publications of the Association have no voting rights, but may have other rights as determined by the Committee or by resolution at a general meeting.

6. Change REGISTER OF MEMBERS (Rule 17)

Rule 17 refers to Associate Members and needs amendment

j) Rule 17.1 (a) (iv)

From: 17.1 (a) (iv) if the member is an associate member, a note to that effect

To: Rule 17.1 (a) (iv) the members level of membership is noted.

7. Change PROXIES (Rule 33)

Rule 33 refers to the process of the appointment of Proxies and needs minor amendment.

k) Rule 33.6

From: A form appointing a proxy must be given to the Chairperson of the meeting before or at the commencement of the meeting.

To: A form appointing a proxy must be provided to the Chairperson of the meeting one week before of the meeting.

l) Rule 33.7

From: A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association no later than 24 hours before the commencement of the meeting.

To: A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association no later than one week before the commencement of the meeting.

As concern was expressed about non-Clinical Members staging a coup or voting block that could alter the Association’s direction, adding a clause to Rule 41.2 is seen as a safeguard while, at the same time, not excluding Members of any class to serve on the Committee of Management or Executive.
8. Change COMPOSITION OF COMMITTEE AND DUTIES OF ITS MEMBERS (Rule 41.2)

Purpose of Rule 41.2 This Rule deals specifically with the composition of the Executive Committee. The proposal to add section (vi) is a recognition that the values and vision of the Association are mostly likely to be reflected in the experience of Clinical Family Therapist Members. Therefore, Clinical Family Therapist membership should be a pre-requisite for over half (60%) of the Executive Committee.

m) Rule 41.2 (a) Composition of the Executive Committee

From: The Executive Committee consists of:
   (i) a President; and
   (ii) a Vice-President; and
   (iii) a Secretary; and
   (iv) a Treasurer; and
   (v) ordinary members (if any) elected under Rule 41.3(e)

To: The Executive Committee consists of:
   (i) a President; and
   (ii) a Vice-President; and
   (iii) a Secretary; and
   (iv) a Treasurer; and
   (v) ordinary members (if any) elected under Rule 41.3(e)
   (vi) at least 60% of the Executive Committee must be Clinical Family Therapist Members